

DEERS & ID CARDS IMPORTANT INFORMATION

Hours of Operation:

Monday & Tuesday: 7:30am-11:30am & 12:30-2:00pm

914 Air Refueling Wing (ARW) Building 314

(716) 236-2197

*Walk-ins only



Wednesday & Thursday: 7:30am-11:30am & 12:30-2:00pm

107 Attack Wing (ATKW) Building 901

(716) 236-2435

*Appointments only (<https://rapids-appointments.dmdc.osd.mil/appointment/building.aspx?BuildingId=1350>)

Friday: 7:30am-11:00am

Alternate between buildings (See schedule on the back)

Original Documentation may be scanned and emailed to our office for updates only at: (Email must include Sponsors DOD or Social Security Number) 914fss.fsmps@us.af.mil

This information sheet may also be found online at: www.niagara.afrc.af.mil

Pre-Arrival Checklist:

LOST/STOLEN ID CARD: Must have a Police Report or a Lost/Stolen Report from the Visitor Center. (Visitor Center located outside the main gate)

DD FORM 1172-2: Required for all dependents to receive an ID Card. This form will be issued in the DEERS office. If the Military Sponsor cannot be present to sign this form, the form may be signed prior to. Military Sponsors can sign this form 90 days in advance however, this form must be signed in front of the Notary of the Public or a DEERS Representative.

2 FORMS OF VALID ID: Required prior to issuance of an ID Card. The only exception to this is children 18 years and younger. The primary ID must be a photo ID. No expired ID's will be accepted as a form of Identification. Acceptable forms of ID include but are not limited to: Passport, Driver's License, U.S Military ID card, Social Security Card, Birth Certificate, school ID with expiration date, Voter's Registration Card, and Veterans Affairs (VA) ID Card.

See the back side of this page for additional information and required documentation

Adding a Spouse	Marriage Certificate, Birth Certificate, Social Security Card, and Driver's License
Adding a Dependent	Step-Child: Marriage Certificate, Birth Certificate, and Social Security Card. Child: Birth Certificate or Hospital Proof of Birth and Social Security Card. Ward: Court Order/Documentation, Approved Favorable Dependency Letter (from DFAS), Birth Certificate, Social Security Card Dependents with Disabilities: Letter of Approval from DFAS, Medical Sufficiency Statement, Birth Certificate, and Social Security Card
Divorce	Divorce Decree
Death	Death Certificate
Promotion	Promotion Order with Effective Date
Retirement	Retirement Order being placed on the Retired List.
Turning Age 65	Medicare Card (Part B)
Re-Enlistment	Enlistment Document DD Form 4, Extension Documents, or Official Documentation.
Disable American Veteran (DAV)	Letter from the Veterans Affairs Office (VA) that states 100% service connected disability or at least 70% disabled and unemployable, DD214, and Commissary Letter.
Children 21-23	Letter from school registers office stating full-time enrollment and anticipated graduation date.
Former Spouse	Approval Letter from the Service Project Office, Former Spouse's will have their own record. Separate from the previous Sponsor.

914 ARW: Building 314
107 AW: Building 901
CLOSED: Federal Holiday

914 ARW & 107 AW ID CARD SCHEDULE CY19

January							February							March							April								
SUN	MON	TUE	WED	THR	FRI	SAT	SUN	MON	TUE	WED	THR	FRI	SAT	SUN	MON	TUE	WED	THR	FRI	SAT	SUN	MON	TUE	WED	THR	FRI	SAT		
		1	2	3	4	5						1	2							1	2		1	2	3	4	5	6	
6	7	8	9	10	11	12	3	4	5	6	7	8	9	3	4	5	6	7		8	9	7	8	9	10	11	12	13	
13	14	15	16	17	18	19	10	11	12	13	14	15	16	10	11	12	13	14		15	16	14	15	16	17	18	19	20	
20	21	22	23	24	25	26	17	18	19	20	21	22	23	17	18	19	20	21		22	23	21	22	23	24	25	26	27	
27	28	29	30	31			24	25	26	27	28			24	25	26	27	28		29	30	28	29	30					
														31															
May							June							July							August								
SUN	MON	TUE	WED	THR	FRI	SAT	SUN	MON	TUE	WED	THR	FRI	SAT	SUN	MON	TUE	WED	THR	FRI	SAT	SUN	MON	TUE	WED	THR	FRI	SAT		
			1	2	3	4							1		1	2	3	4	5	6						1	2	3	
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10		11	12	13	4	5	6	7	8	9	10	
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18		19	20	11	12	13	14	15	16	17	
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25		26	27	18	19	20	21	22	23	24	
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31					25	26	27	28	29	30	31	
							30																						
September							October							November							December								
SUN	MON	TUE	WED	THR	FRI	SAT	SUN	MON	TUE	WED	THR	FRI	SAT	SUN	MON	TUE	WED	THR	FRI	SAT	SUN	MON	TUE	WED	THR	FRI	SAT		
1	2	3	4	5	6	7			1	2	3	4	5							1	2	1	2	3	4	5	6	7	
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7		8	9	8	9	10	11	12	13	14	
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14		15	16	15	16	17	18	19	20	21	
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21		22	23	22	23	24	25	26	27	28	
29	30						27	28	29	30	31			24	25	26	27			28	29	30	29	30	31				

SCHEDULE SUBJECT TO CHANGE WITHOUT NOTICE