

- **DEERS & ID**

- OPEN by appointment only.
- Make an appointment by visiting <https://idco.dmdc.osd.mil/idco/#/locator> and type “Niagara Falls, NY” under “Show Locations Near” and click on “More Info” under 914th AW Niagara Falls IAP ARS. Cycle through the months for the next available appointment.
- Call (716) 236-2197 on Mondays and Tuesdays during normal business hours for additional questions.

**Pre-Arrival Checklist:**

LOST/STOLEN ID CARD: **Must** have a Police Report or a Lost/Stolen Report from the Visitor Center. (Visitor Center located outside the main gate)

DD FORM 1172-2: **Required** for all dependents to receive an ID Card. This form will be issued in the DEERS office. If the Military Sponsor cannot be present to sign this form, the form may be signed prior to. Military Sponsors can sign this form 90 days in advance however, this form must be signed in front of the Notary of the Public or a DEERS Representative.

2 FORMS OF VALID ID: **Required** prior to issuance of an ID Card. The only exception to this is children 18 years and younger. The primary ID must be a photo ID. No expired ID’s will be accepted as a form of Identification. Acceptable forms of ID include but are not limited to: Passport, Driver’s License, U.S Military ID card, Social Security Card, Birth Certificate, school ID with expiration date, Voter’s Registration Card, and Veterans Affairs (VA) ID Card.

**Adding a Dependent:**

*Spouse:*

Marriage Certificate  
Birth Certificate  
Social Security Card  
Driver’s License

*Child:*

Birth Certificate  
Social Security Card

*Step Child:*

Marriage Certificate  
Birth Certificate  
Social Security Card

**Disabled American Veteran (DAV):**

Letter from the Veterans Affairs Office (VA) that states 100% service connected disability or at least 70% disabled and unemployable  
DD214  
Commissary Letter

**Promotion:**

Promotion Order with Effective Date

**Retirement:**

Retirement Order placing service member on the Retired List with Effective Date

**Re-Enlistment:**

*Ward:*

Court Order  
Approved Favorable Dependency Letter (From DFAS)  
Birth Certificate  
Social Security Card

*Incapacitated Child over the age of 21:*

Letter of Approval (From DFAS)  
Medical Sufficiency Statement  
Birth Certificate  
Social Security Card

**Removing a Spouse and/or Step Children:**

Divorce Decree

DD Form 4 or Official Re-Enlistment/Extension documentation

**Full-Time Student (Age 21-23):**

Letter from school registers office stating full-time enrollment and anticipated graduation date

**Former Spouse:**

Approval Letter from the Service Project Office  
Former Spouse's will have their own record Separate from the previous Sponsor

**Age 65 Medicare Eligible:**

Medicare Card reflecting proof of purchase for Medicare Part B